



## BUILDING INSPECTOR'S CHECKLIST FOR FACTORY BUILT FIREPLACES

This checklist is not a substitute for the manufacturer's installation, operation and maintenance instructions and your jurisdiction's building code requirements. This checklist should be used only for checking some of the major aspects of the fireplace and its installation. A complete inspection will require reference to the local building code and the manufacturer's installation, operation and maintenance instructions.

### A. Examination of Parts

- 1. All parts of the fireplace and chimney system (except for chase covers that may be made locally) bear labels identifying them as listed components for use with the fireplace model installed.
- 2. All parts of the fireplace and chimney system are properly installed in accordance with the manufacturer's instructions, and none appear to have been damaged to an extent that would impair their function.
- 3. All louvers, slots or other means of air circulating to and through the fireplace are clear of all obstructions.
- 4. All spacers, supports, etc., on the fireplace are in place, unbent; and all combustible and insulation materials are spaced away from the fireplace the distance intended by these spacers.

### B. Installation Safety

- 5. If the fireplace is installed on a combustible floor, a noncombustible safety strip was placed on the floor beneath the joint between the hearth extension and fireplace.
- 6. The hearth extension is constructed of noncombustible materials and is the thickness, depth and width specified in the building code and manufacturer's instructions, or is a listed accessory for the fireplace.
- 7. All insulation materials used near the fireplace and chimney are unfaced and noncombustible, or if the cellulose-type insulation is used in the attic, proper shielding of the chimney is provided in accordance with the instructions on the insulation package.
- 8. The fireplace is adequately supported, fastened down, or blocked in a manner to prevent it from settling or shifting out of position.

### C. Trim

- 9. All trim materials applied to the face of the fireplace comply with the building code and manufacturer's instructions, and no cracks exist between the trim and the fireplace.

- 10. All combustible trim materials, including the mantel, are located the distance from the fireplace opening required by the building code and the manufacturer's instructions.

### D. Chimney Inspection

- 11. There is an air space clearance between the chimney and all combustible and insulating materials as specified by the manufacturer's instructions and the label applied to the chimney sections.
- 12. The termination of the chimney is a minimum of three feet above the roof surface and two feet above any part of a structure within ten feet.
- 13. The chimney housing or termination assembly has been installed and fastened in place in the manner specified by the manufacturer's instructions.
- 14. The chimney is enclosed where it passes through living spaces, and firestops are installed where the chimney passes through ceiling as specified by the manufacturer's instructions.
- 15. If elbows are used, the chimney is not inclined more than 30 degrees from vertical, and the inclined portion of the chimney and the weight of the chimney above the elbows is supported by elbow support straps or other means specified by the manufacturer's instructions.

### E. Miscellaneous

- 16. No modifications have been made to the fireplace unless specifically permitted by the manufacturer's instructions.
- 17. The owner's manual has been left where it will be available for the user of the fireplace.
- 18. No insert has been installed in the fireplace unless listed by a testing laboratory for use with that fireplace model.



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